Mayer Water District

Regular Board Meeting
Date: December 17, 2025 **Time:** 6:00 p.m.

1.0 MEETING OPENING

1.1 The meeting was called to order at 6:00p.m. by Chair, Kathy King.

1.2 Roll Call:

Board: Kathy King – Present; Kevin Jones –Present; Marty McMains – Present; Clint Van Wuffen – Present; Pam Francen -

Staff: Jerry Postema –Present at 1817; Carrissa Anderson - Present; Derek Scott – Absent

Michael Foy, Attorney – Present via Teams

1.3 Pledge of Allegiance

1.5 No comments from the Public

2.0 CONSENT AGENDA

Francen moved to accept the November 2025 minutes and financials.
Jones seconded

Motion Passed 5/0

3.0 ADMINISTRATION/STAFF REPORTS

King requested Anderson report out on Office and she will move Postema's report to end of agenda. Anderson reported the customer audit is still on-going. Approximately 135 accounts are completed and 35 more are in process. Anderson has set a goal of 20 per week moving forward to quicken the process. We placed 22 delinquent notices on 12/12. Only two have not paid. Fencing supplies were ordered and have been received.

4.0 BUSINESS ACTION AND DISCUSSION ITEMS

4.1 Discussion and possible action on Lucas Well Litigation (Yavapai County Superior Court Case #P-1300-CV-202000767, and related appeal)

Jones moved to enter into executive session at 6:05 p.m. Francen seconded.
Motioned passed 5/0

King returned Board to open session at 6:40p.m.

4.2 Discussion and possible action to approve American Tower addition.

King asked Postema to explain the situation to the Board. Postema explained that he has been working with Verizon on updating the current contract, which is the same/original contract. Verizon wants to add another generator to the site. Postema is requesting an annual rent increase from Verizon as well as future increases. Jones voiced concerns that work is being completed without the Districts knowledge, and they are working on the site without notifying the District. Postema acknowledges that he is aware and working on the situation.
King moved to accept Postema's recommendation on new contract and allow Chair to sign final agreement once contract is completed. Francen seconded the motion.

Motion Passed Aye: King, Van Wuffen, Francen, McMains(4)/ Nay: Jones (1)

4.3 Discussion and possible action to plan a work session for January 2026

Approved by the Board on 2-25-2026. Signed by Kathy King, Chair

King explained that during the work session the Board would review the Open Meeting Law training. This training makes the public feel better and violations can cost the District money. King explained she will go over the packets and explain how to read the reports and other basic information. King asked if all the members would be available on a Saturday in January. Due to conflicts on Saturday, work session is scheduled January 21, 2026, at 6pm.

4.4 Discussion and possible action to review items for sale or disposal.

King requested an update from Postema. Postema reported the crew has been cleaning up the yard and around the District locations. Bil Roberts will be coming in to assess each items value. After that the Board will need to decide how they would like to proceed with an auction, an advertised sale, etc. King questioned if we need to follow the County's process. Postema explained this follows the Districts policy that was recently updated. Francen asked about an in-person auction versus online auction. Van Wuffen suggested an in-person auction so people can come and sign sheets with bids, similar to silent auction. Postema agreed that anything was possible as long as we advertise and it is open to the public.

No action at this time

4.5 Operations report

Postema reported we had 2 leaks this month. Repairs were completed at no cost to the District due to one year warranty thru ERC. Circle K is putting in a new septic tank. We will need to move our service line and meter as septic needs to be at least 10 ft from service line. Circle K will pay to complete all the work. We will be re-testing for PFAS with ADEQ. If this test comes back positive, we will have reached the 3 consecutive tests need to received assistance from ADEQ. This could be in the form of a treatment center or drilling a second well. RCAC will be working with the District to complete an Asset plan, which will help with a Capital Improvement Plan as well as a rate study. One of the biggest issues over the last couple of months has been air in the water. This was caused by hydro tanks overfilling with air. To help address the issue, relief air valves in the system have been fixed as well as blow offs. These will now be maintained on an annual basis. Postema stated he is very happy with the team we have right now. Everyone is doing a great job.

5.0 ADJOURNMENT

Jones moved to adjourn. Francen seconded.

Motion Passed 5/0

Meeting adjourned at 7:26 p.m.

Approved by the Board on 2-25-2026. Signed by Kathy King, Chair