Mayer Water District

Regular Board Meeting
Date: October 22, 2025 **Time:** 6:00 p.m.

1.0 MEETING OPENING

1.1 The meeting was called to order at 6:00p.m. by Chair, Kathy King.

1.2 Roll Call:

Board: Kathy King – Present; Keith Francen – Present via Teams @ 6:12 p.m.; Kevin Jones –Present; Marty McMains – Present

Staff: Jerry Postema – Present via Teams; Carrissa Anderson - Present; Derek Scott - Present

1.3 Pledge of Allegiance

1.5 No comments from the Public

2.0 CONSENT AGENDA

McMains moved to accept the consent agenda.
Jones seconded

Motion Passed 3/0

3.0 ADMINISTRATION/STAFF REPORTS

Postema reported that the District is working to complete an asset management plan. The plan should be completed in the next three months. The District received the new truck from Bill Roberts. The crew has set up the truck as an emergency on-call vehicle. All the fencing quotes are in and ready for review. The District worked with ADEQ to test for PFAS, sucralose and salic acid. The results are in the Board packets. The complaints regarding air in the water have decreased. Field staff are looking at buttoning up well sites to save on electricity and improve water quality. This month Chris responded to two-line breaks. One was in Poland Junction, the other here in Mayer. Chris' quick response limited or eliminated the loss of service for our customers. We are working on getting Badger meter training for all staff members. This will help office and field staff understand and respond to alerts better. Office staff are continuing to work on organizing the office. Postema recommended stopping in and looking around

4.0 BUSINESS ACTION AND DISCUSSION ITEMS

4.1 Discussion and possible action on Lucas Well Litigation (Yavapai County Superior Court Case #P-1300-CV-202000767, and related appeal)

King reported that we have nothing new to discuss at this time. Will be added to the agenda for the November meeting.

No action at this time

4.2 Discussion and possible action on resignation letter from Board member Keith Francen.

Jones moved to accept the letter of resignation from Board member Keith Francen effective October 31, 2025.
King seconded the motion

Motion Passed 3/0

Approved by the Board on _____. Signed by _____.

4.3 Discussion and possible action to fill the Board vacancy for remainder of term, three (3) years.

King explained to the Board that this opening is not filling Keith's open position. This position has been open for the last year. The Board received a letter of interest from Mr. Clint Van Wuffen.

King moved to accept Mr. Clint Van Wuffen for the remaining three-year term to the Board effective 10/22/2025. Jones seconded the motion

Motion Passed 3/0

4.4 Discussion and possible action on Mayer Daze Update.

King started out by thanking AJT Solutions and Make It Better Handyman and Contractor for their donations so the District could participate in Mayer Daze. The District won first place for our float. Susan volunteered to man the booth and helped King pass out information as well as coloring pages. JP drove the truck in the parade. JP and Marty's wives helped build the float. It was a good experience.

4.5 Discussion and possible action on contact extension to complete building maintenance, not to exceed 16K.

King explained to the Board that a couple of years ago it was brought to the attention of the Board that the Office and rental were lacking in maintenance. Progress has been made over the last few months. And there are only a few more projects that need to be completed. King wanted the Boards permission to finish the current projects with the current contractor who has done a fantastic job. King explained that it would go over the current budgeted amount. Jones asked how much it would exceed the budget. King deferred to Anderson who explained the quote is for just over 13K but the number was increased in case of any surprises during the upgrades. King asked Postema if he was okay with the additional spending. Postema explained that the budget would be fine as we are receiving money from USDA and from recycling old meters.

Jones moved to complete the current building maintenance projects, not to exceed 16K.
King seconded the motion

Motion Passed 3/0

Francen entered the meeting via Teams

4.6 Discussion and possible action on security fencing for District Sites, not to exceed 20K.

King asked Postma to speak on the project. The District received 6 bids for fencing in six of the well sites. The bids ranged from 19K up to 49K. Postema recommended going with JP's company as they will paint if needed, clean up the site and put up the fence. Postema recommended we move forward immediately with the project. King asked Scott if he thought this was needed. Scott confirmed that all our sites should have security, it is required by ADEQ. Jones wanted to know how tall the fencing would be and if the area around the sites could/would be graded for fire protection. Anderson confirmed the fence will be 6 feet tall with 2 feet of razor wire on top. Postema confirmed that the sites would be graded for fire protection. King questioned how long the project would take.

Postema explained the project would take about a month once the materials are purchased.

King moved to approve the security fencing for the District sites, not to exceed 20K.
Francen seconded the motion.

Motion Passed 4/0

4.7 Discussion and possible action on USDA $30K Grant

King explained that we were contacted by USDA and will be receiving 30K grant. Jones wanted to clarify that we will not have to pay the money back. Postema explained this is a reimbursement for PER that was completed a year or so ago. This is money that can be used for whatever the District needs. We will have to wait on the Government shutdown to end before we receive the money. King clarified that the Board does not need to vote to accept the money. Postema confirmed.

No action at this time

4.8 Discussion and possible action on the 3K meter recycle money

King explained that the crew dismantled the old meters, and JP took the metal to Phoenix for recycling. The District received a check for just over $3k that can be used for other District projects.

4.9 Discussion and possible action for Holiday meeting dates: 11/19/25 and 12/17/25

King asked the Board and staff if the proposed dates worked for everyone. All confirmed.

King moved to approve the Holiday meeting dates of 11/19/25 and 12/17/25.
McMains seconded the motion.

Motion passed 4/0

5.0 ADJOURNMENT

King moved to adjourn with much appreciation to Keith for the last 3 years of service.
Motion Passed 4/0
Meeting adjourned at 6:33 p.m.

Approved by the Board on _____. Signed by _____.