Regular Board Meeting
Date: May 22, 2025 **Time:** 6:00 p.m.

1.0 MEETING OPENING

1.1 The meeting was called to order at 6:01 p.m. by Chair, Kathy King.

1.2 Roll Call:

Board: Kathy King – Present; Keith Francen – Present; Kevin Jones –Absent; Marty McMains - Present

Staff: Jerry Postema – Present; Bob Hanus – Absent; Carrissa Anderson- Absent; Susan Riley- Present

1.3 Pledge of Allegiance

1.4 No comments from the Public

2.0 CONSENT AGENDA

King moved to accept the consent agenda. McMains seconded the motion.

The motion passed: 3/0

3.0 ADMINISTRATIVE/STAFF REPORTS

4.1 COO Report –

RTCR's Revised Total Coliform Rule sampling was collected on 5/19/2025 for the quarter.

Security issue at the wells, booster and water storage tanks. Security measures at all sites will be reviewed, the minimum standard should be for compliance with current regulations but also restrict non-authorized people from the sites. WET will be working with Postema to review and implement a plan for increasing security measures. Assisted with the insertion valve on main, so, water can be shut off and the leak on Miami can be repaired.

Of the $1,000,000.00 Yavapai County ARPA Grant for the Mayer DWID Water Main Replacement Project, approximately $975,000.00 has been encumbered to date and $25,000.00 remains in contingency. In addition, we are adding three (3) Insertion Valves to reduce the number of people without water during a shut down and/or main repairs. These costs are included in the ARPA Grant Report. The WaterSMART Grant Closure Report was completed and turned into the United States Bureau of Reclamation in April. The report included all the financials and the labor numbers. It will include additional improvements in lowering the unaccounted-for water loss and increased accuracy of water to customers. Staff is working on an Asset Management Program with the Rural Community Assistance Corporation (RCAC). We will be meeting with the RCAC Representative in May of June of 2025 in the Mayer DWID offices. The project, when done by RCAC, would be at no cost to the MDWID. All new grants require the water system to have an Asset Management Program and a Water Conservation Program to be eligible for funding. The Asset Management Program will also provide the backbone for a Capital Improvement Plan (CIP).

ARPA Yavapai County Grant

With the base bid and bid alternates 1 – 3, Project, Valentine Engineering, was able to complete the Base Bid Work and almost all of the Alternate #1 Work. This

extension of the project replaces over 5,420 feet of water main, adds 20 new

valves, and replaces 45 old water service lines.
Thompson, Hanus and Postema will be meeting to get quotes from an electrician to work on various projects at our wells and Booster Pump Stations.
The WIFA Grant work is in progress after receiving direction and priorities from the MDWID Board. If all goes well, the WIFA Board will hear the request in August of 2025.
The new meter reading system is working well and reducing the cost of meter reading.
Work is moving forward on the Racetrack Well permitting through ADEQ.

Customer file audits are ongoing. 21 door notifications for water shut on 4/11. Due to computer issues and the holiday weekend, shut offs were postponed until Monday. There are 8 accounts age 3. Three accounts have Liens placed on them. Two are on payment plan. Three additional accounts have been sent lien warning letters .Our new online and pay-by-phone payment systems is up and running. Lead letters were completed on April 3, 2025. The new chlorination and repair kits were installed.

4.0 NEW BUSINESS ACTION AND DISCUSSION ITEM

4.1 Discussion and possible action of the Mayer DWID contribution to the ARPA Grant Water Main Replacement Project in the amount not to exceed $20, 000.

Postema explained that costs may extend up to $40,000 that will be taken out of the operating budget. We had to add 3 insertion valves. King moved to approve the increase of up to $40,000 to finish the ARPA project. Francen seconded. Marty abstained.

Motion Passed: 2/0

4.2 Discussion and possible action on Procurement of Electrical Contractor for Well and Booster Station work.

Postema requested that we get quotes from an electrician or electrical engineer to get the work done for Lucas well and Poland Booster. In order for a WIFA grant to fund the project, quotes are needed first. We may have to pay the time and travel expenses.

King moved to give permission to receive quotes for the well and booster station electrical work. Francen seconded the motion.

Motion Passed 3/0

4.3 Discussion and possible action on Repairs from vandalism to the backhoe and office.

Postema recommended that we check with our insurance company if the damage to the backhoe will be covered. We need to inquire if our rates will increase if we make a claim or if it will trigger our policy to be canceled. The wells and booster stations need electrical boxes with locks and motion sensor lights. King moved to give permission to get quotes for the product and installation costs. McMains seconded the motion.

Motion Passed 3/0

4.4 Discussion and possible action on participation in the compliance options of PFAS project with ADEQ.

One of our wells will require treatment for PFAS. King presented a handout from ADEQ for PFAS Assistance for Mayer DWID. Upon consent, ADEQ will research all options and present to the board the best option. King moved that we participate in the compliance option phase of the PFAS project under ADEQ acknowledged by emailing the acceptance letter to ADEQ. Francen seconded the motion.

Motion Passed 3/0

4.5 Discussion and possible action on 25-26 Budget status

Since the completed budget needs to be posted 30 days before due date, Postema will work with Anderson on May 27, 2025 to finalize the budget.

4.6 Discussion and possible action of business administrator's comp time usage

Approved by the Board on _____. Signed by _____.

DRAFT

King moved to approve the comp time for time off in May. McMains seconded the motion.

Motion Passed 3/0

4.7 Discussion and possible action of a no expense mutual aid agreement with Arizona Water/Wastewater Agency Network (AZWARN)

If we accept membership to AZWARN at no cost, it allows us to get assistance due to emergencies. A handout fully explaining AZWARN was distributed. King moved that MAYER DWID entered in a mutual no expense agreement with AZWARN. Francen seconded the motion.

Moton passed 3/0

5.0 Old Business Action and Discussions

5.1 Discussion and possible action on state vehicle auction

We need to purchase another gas powered white ¾ ton truck with utility boxes. The approval was given at the last meeting but the purchase price limits were not discussed.

Kathy moved that Postema be allowed to purchase the truck not to exceed $20,000. Francen seconded the motion.

Motion Passed 3/0

6.0 ADJOURNMENT

McMains moved to adjourn. King seconded the motion.

Motion Passed 3/0

Meeting adjourned at 7:35 p.m.

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Approved by the Board on _____. Signed by _____.