Mayer Domestic Water Improvement District
Minutes of Regular Meeting
February 24, 2022

1. **CALL TO ORDER** 6:00 p.m.
2. **ROLL CALL OF MEMBERS** Chairman Joe Mish – Present, Clerk Kathy King – Present, Member Kevin Jones – Present, Member Ed Cocchiola – Present, Member Jacque Burruss – Present on the Phone
3. **PLEDGE OF ALLEGIANCE**
4. **ORGANIZATIONAL MEETING**

4.1. Discussion/possible action on election of Board officers.

Member Burruss made the motion to make Clerk King Chairman. Clerk King seconded the motion,

Vote- Clerk King-Aye, Member Burruss-Aye, Member Jones-nay, Member Cocchiola-nay, Chairman Mish-nay.

Member Jones made the motion to keep Chairman Mish as Chairman and Clerk King as Clerk. Clerk King declined to be clerk. Member Jones amended his motion to keep Chairman Mish as Chairman, Member Cocchiola seconded the motion.

Vote - Chairman Mish-Aye, Clerk King-nay, Member Burruss-nay. Motion made for Chairman Mish as Chairman.

Chairman Mish wanted to table the election of the Clerk until the next meeting. Mayer Water District (MDWID) Attorney of record, Tosca Henry advised the board they need to make a motion today. Chairman Mish stated we will figure it out by the next meeting. Ms. Henry stated the matter needs to be resolved at this meeting.

Member Burruss motioned to make Member Cocchiola Clerk. Member Jones seconded the motion. Member Cocchiola stated, "I'll have to take this under advisement." Ms. Henry stated you already have a motion and a second. Member Cocchiola stated "I feel I should have the right to consider it and think it out. I never make hasty decisions; I always take my time. I confer with other people such as yourself, attorneys, clergy. I try to lead a good life. So I would appreciate that this board will see fit to give me the opportunity until the next meeting to give you an answer. I don't think I am asking for the world. I'm just asking for some fair play, and I don't think I'm violating and open meeting laws. Ms. Henry stated that procedurally you have an open action that has been seconded so the board must take action on that. Member Cocchiola stated "Well I guess it's up to me. I can vote yes, accept, and turn around and resign nest week, so let's do it."

Chairman Mish-nay, Clerk King-nay, Member Cocchiola-Aye, Member Jones-Aye, Member Burruss-Aye. Motion made to make Member Cocchiola Clerk. PASSED

4.2. Discussion/possible action on legal posting sites to be registered with Yavapai County. Member Jones motioned to keep legal posting sites the same as last year. Clerk Cocchiola seconded. **Member King-Aye, Chairman Mish-Aye, Member Burruss-Aye, Clerk Cocchiola-Aye, Member Jones-Aye. Motion made to keep legal posting sites the same as last year. PASSED**

4.3. Discussion/possible action on bank signers for Bank of The West (BOTW) account. Assistant Manager Mardi Befort explained that with Frank Soto retiring we need to change the signers on this account. Ms. Befort also explained that the bank recommended 3 signers, 2 Board Members and 1 staff member for ease of the signer cards at the bank and because we

only sign one check a month to transfer funds to the warrant account the check can be signed at Board meetings. Chairman Mish made the motion that it should be Chairman Mish, Member Jones, and Ms. Befort. Member Jones seconded the motion.
Clerk Cocchiola-Aye, Member King-Aye, Member Burruss-Aye, Chairman Mish-Aye, Member Jones-Aye. PASSED

4.4. Discussion/possible action on signers for the warrant account.
Ms. Befort explained that all Board Members need to sign a new form and add someone from the office. as a signer and which will remove Frank Soto as signer. **Chairman Mish made the motion to remove Mr. Soto and add Ms. Befort as signer to the warrant account as well as all Board Members. Member Jones seconded the motion. Vote - Member King-Aye, Member Burruss-Aye, Clerk Cocchiola-Aye, Member Jones-Aye, Chairman Mish-Aye. PASSED**

4.5. Discussion/possible action on date for Open Meeting Law Training.
Chairman Mish made the motion to have the Open Meeting Law Training at 5:00pm on Thursday, March 24th at the MDWID conference room, with the Board Meeting to follow at 6pm or after the Open Meeting Law Training is completed. Clerk Cocchiola seconded the motion. **Vote - Member King-Aye, Member Burruss-Aye, Member Jones-Aye, Clerk Cocchiola-Aye, Chairman Mish-Aye. PASSED**

5. COMMENTS FROM THE PUBLIC

Joanne Coe of Mayer AZ said "I just have a few comments, it won't take long, but I first of all want to say thank you to Frank Soto, we are going to miss you terribly. I can't tell you how much we appreciate it. There was a time, a long time ago, I wouldn't be able to say this, but I think you saved our butts. I appreciate everything you've done, the time you've given. I know some people have different opinions, but I don't think we would be here today had you not stepped up. And a lot of people do feel that way. And I just want you to know that it's, there are really no words to say. And having been involved with the Water District for a long time, I know at least a little bit what I am talking about, so thank you and have a good time, if you can. Now the next thing I want to say really quick is, this Board has, not this particular Board necessarily because it's changed so much, but this Board has really turned thing around the last few years and I'm a little disappointed tonight to see how things are going and the mood that I see and the contentiousness that I can see. It's so sad. And also, the fact that there is no preparation for the meetings obviously in some ways. That's very sad also. I mean like not knowing, have a 3rd party, there should be a new Clerk, or the same Clerk, whatever. A new Chairman, or the same Chairman. But that's a thing of business here both of that should be done. And we do have that, but he's threatening to possibly quit. Why wasn't that all prepared for at all? I don't even know, I'm just saying, that's disappointing to me. And the way that you guys seem to, will revert, it appears to me that we are on our way back if we continue this mode to what we had a few years ago. Look what it led us to. Look where we almost, well look where we were. Oh my gosh, I was ready to move. I wasn't the only one. Because it seems so, like the District wasn't the important thing. It was some individuals and I, please please don't go back to that. And the last thing I want to say was that in regards to open meeting law training. I'm really glad you are staying on that, because that's so extremely important and things do change. And I'm curious about it myself because every time I've ever done it, it's always been a few more things in it that you didn't know or get reminded of, so I'm really glad to see you guys are doing that. And I guess that's about all I have for tonight, so thank you."

Paul Coe of Mayer AZ said "I just wanted to say, Frank and what Joanne said, it's this. And if you weren't around, I think it would be terrible about that time. So, you should take some cake and take off and have some fun. A long time to be here, alright thank you."

6. **CONSENT AGENDA**

6.1. Approval of November 2021 financials

6.2. Approval of December 2021 financials

6.3. Approval of December 16, 2021 Regular Meeting Minutes

6.4. Update Rules and Regulation policy definition for an Active account.

Member King made the motion to accept the consent agenda, Member Burruss seconded. Chairman Mish-Aye, Member Jones-Aye, Clerk Cocchiola-Aye, Member King-Aye, Member Burress-Aye. PASSED

7. ADMINISTRATION/STAFF REPORTS

7.1. Manager's Report (By Frank Soto)

Mr. Soto stated "Mr. Chairman, Board Members, Tosca, public. This is my last official board meeting. I technically am on vacation. My last official day is March 4th. I probably won't be back in the office. But I want to thank the Board for allowing me to be a part of the District and I too am very, very disappointed, we accomplished a lot of things because we were working together. Bit I can see right now we are very divided, just like our country. And I am almost ashamed of you guys tonight, almost ashamed. This is, I'm glad I'm getting out of this. Anyway, I'm going to turn it over to Mardi and I wish you guys well." Ms. Befort gave the Office and Manager Reports.

7.2. Office Report (by Mardi Befort)

1. We had 10 blue stakes as of today
2. Since December we had 3 main water leaks, 2 caused by a contractor, yes, we did blue stake for the contractor. We had 4 service line repairs (these are the smaller waterlines that feed off the main water line to the meters.) On the table is a section of one of those water lines. All were galvanized pipe. Only one needed to be cut out and replaced all of the others were able to be repaired with a repair clamp.
3. APS's portion of the electrical is all completed at the Sandfilter we are now waiting for the Booster Pump in order to send water the opposite direction if needed.
4. The new tires have been installed on the Backhoe we got them through Sunstate, the total cost was $3384.10. We went with a little bit higher quality so they will last longer.
5. It has been mentioned by Board members in the past about offering employees certain benefits. I will be adding this to the agenda starting next month for discussion before the new budget is approved in July.
6. Water Turn Off's/Past Due Account
   a. In January and February, we had a total of 37 customers scheduled to be shut off this month.
      i. 29 paid the day of shut off or made payment arrangements with Angie
      ii. 8 were turned off, all are back on.
   b. For January we sent out 69 past due bills, and in February we sent out 66 past due bills.
   c. We currently have 8 past due accounts greater than 3 months that are all vacant properties. 1 has a lien already from the District, 2 are getting close to the amount where we can file a lien.

7. Website usage

a. In the past 30 days our website has had 457 views (refers to the number of times the website has been visited) and 203 unique visits (Actual number of people who have visited the website). Example: if a customer goes onto our website 10 times in 1 day it will show there are 10 views and 1 unique view.

7. Water usage this month

a. Angie is still driving the meter route with Chris. This really helps her better understand the system and know where different things are located in the system especially when talking to customer. They completed all of Mayer Proper in one day and were done by 3:30pm. Frank and Tom drove the last part of the route which includes High Chaparral, Poland Junction, Terrell & Grapevine wells plus the 10 meters between the wells and Mayer Proper. All meters were read in one day and we only had 4 re-reads.

7.1. This month we pumped 2,266,800 million gallons, 154,300 gallons more than last month.
7.2. We sold 1,904,400 gallons of water this month which is 52,200 gallons more than last month.
7.3. This month we had a water loss of 15.99% compared to 11.93% last month

8. New Water Rates: There have been a few complaints and comments but most of the complaints have been that the District should have done this sooner.
8.1. Revenue generated so far with the new rates. In January and February just in water sales we averaged an additional $5010.61. That equals to a projection of $60,127.32 for 2022

9. We received a notice from Arizona State Land Department that the Right of Ways for our waterlines from the Terrell's and Grapevines that are on State Land expired in 2013. After I did some research, I discovered that we paid for the application fees and rental fees in 2013 but never sent in an application. I have been working with Mike Rice to make sure we get everything filed correctly as I have no reference from previous applications to work from.

10. The heater went out in the rental we paid $276.00 to have it repaired January 6th. They recommended the ducts be cleaned the cost at that time was $899. We had them come back this week to give us another quote to include the Office. We will discuss that later on the agenda.

11. This month's direct deposit check for the Bank of the West account was $7,758.39

12. I want to remind everyone that any correspondence that comes in during the month will be added to your packets. This will be on the left side of your packet after the financials, and minutes. It will be tabbed with correspondence. Any correspondence that comes in dealing with a specific agenda item will be on the right side of the packet tabbed with the agenda item number. For example, there is communication regarding agenda item 8.3.1 so that is where you find that communication.

We had one request for a larger meter in January, we denied it as it was already denied. We will include every request for a deviation in meter size in your packets it will be in the correspondence section.

8. ACTION AND DISCUSSION ITEMS

8.1 OLD BUSINESS

8.1.1. Discussion and possible action regarding the renewal of the cell tower lease. (Tosca/Frank)

Ms. Henry provided a brief update to the new terms proposed by American Tower is the waiver of seventy-six thousand ($60,000) in alleged over payments from American Tower and increase in base front. A lump sum payment for the back maintenance that was not

performed by American Tower and the addition of six thousand ($6,00) per year for MDWID to do the maintenance throughout the year. American Tower is concerned AZ broadband was not approved, and the District will not allow tenants in the future. American Tower has proposed a revision to the lease renewal that would remove the requirement of disclosure of the tenant. Ms. Henry explained that she does think there are ways around it. One option American Tower might consider is allowing the technology for what is being placed out at the sight to be disclosed but not the actual company name and she is aware of the concerns of some of the Board Members with the lease with American Tower, she is not looking for action, but direction as we have an expiration date of November. Member Jones asked if they are talking about the 5G and is that the issue here? Ms. Henry explained that the current documents require American Tower to provide a disclosure to the Board and approval of the tenants. It does not require disclosure of the type of technology. Ms. Henry went on to say that if the Board recalls, we did have an exemption request that was submitted and denied. American Tower has raised that concern, they are working very hard at the revenue that will be generated by this site. Member Jones stated that the tower went from 1G to 2G then 3G, now it is at 4G, and they are proposing 5G. Again his concern is the technology interfering with air craft, emergency landing helicopters, etc and tG. from his research anyone can be affected by this within a quarter mile. He feels American Tower needs to clarify this and that American Tower will be responsible for any future lawsuits, not the Board Members. Ms. Henry went on to explain that we have other language in our lease regarding hazards and environmental concerns. What she is suggesting is a compromise and to not accept their new proposal but to go back with something that is more political or at least something that is at mind with the community but acknowledges their desire to make money and their concern for the delay. Ms. Befort stated that her understanding was that Verizon already has 5G at the tower. Ms. Henry agreed and stated they do not have any language prohibiting 5G. Clerk Cocchiola asked, "Who is bringing this up?" Ms. Henry stated that American Tower is asking the District to delete a paragraph of the lease. Chairman Mish stated maybe we need to go to work eliminating the lease. Ms. Henry stated that she has found her direction and no other comments. Member Burruss stated that she disagrees, and we need that income from the tower. If we already have 5G, what is the problem, and we should just move forward. Member Jones asked who approved 5G on the tower. Member King stated it wasn't required at the time. Member Jones asked if they could put up anything and Ms. Henry stated yes but we have language in our current lease for hazards. Mr. Soto stated that he has been telling Board Members for months that 5G was up at the tower, but the Board Members go on tangents and then blame Ms. Henry. Member King stated that if there is data showing the harmful effects of 5G, please bring it to us, as she is no expert on this subject and that no Board Members should be talking to the public about this without proven data. Ms. Henry stated that her direction was to bring back the contract so the Board can take a vote and the Board Members can way the impact of the rates and fees and/or service provider vs concerns of some community members at that time.

8.1.2. Discussion and possible action on Oak Hills well and Racetrack Well. (Frank/Mardi)

Mr. Soto stated that the Oak Hills well needs approval of construction and to get that we need to do some pressure testing. The water table has not gone up and Mr. Soto said the engineer has no other answers other than waiting for the water table to go up. Mr. Soto stated his concern for our time limit, so we don't lose the approval to construct and stated that Ms. Befort is aware. The Racetrack well is moving forward, and we are waiting on permits from ADOT. As soon as we get the permits, the procedure was to tap the 8" line that up to Poland

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Junction and run that line down to the Racetrack well and on over to the Grapevine well.

8.1.3. Discussion and update from Thomas Thurman regarding Yavapai County Grant (Mardi/Frank/Tom)

Mr. Thurman gave an update that the Yavapai County Board of Supervisors has become very overwhelmed with all the applicants and have hired a consulting party out of Phoenix to make sure they obtain the necessary documents, and the grants are spent in a specific manner.

8.2 NEW BUSINESS

8.2.1. Discussion and possible action on Intergovernmental Agreement (IGA) for Election Services with Yavapai County (Mardi)

Ms. Befort explained that we can get a discount if we agree to 2 (two) of the following conditions:

- The JURISDICTION agrees to serve as a ballot drop-off site for any election that the COUNTY requests. In order to provide this service, it must be mutually agreed that the JURISDICTION currently has or could potentially have an outside ballot drop box on its property as supplied by the COUNTY. By checking this box, the JURISDICTION agrees to all duties as outlined in Exhibit 2.
- The JURISDICTION agrees to provide one vote center or training site at no charge for any statewide or countywide election cycle. Vote centers and training sites must be ADA compliant and are subject to review by the COUNTY.
- The JURISDICTION agrees to provide one poll worker for the Primary Election and one poll worker for the General Election. A poll worker must be a registered voter in Yavapai County and be able to perform any of the following duties: voter check-in, ballot distribution, voter assistance, equipment setup, and/or poll worker supervision. Such workers will be trusted employees of the JURISDICTION who are eligible to serve as poll workers. Poll workers will receive from the COUNTY the normal compensation for the position worked.
- The JURISDICTION agrees to provide either a second vote center or training site, or a second poll worker, as described above.

Clerk Cocchiola made the motion to pay full price for the IGA, Member King seconded the motion. **Clerk Cocchiola-Aye, Chairman Mish-Aye, Member King-Aye, Member Jones-Aye, Member Burruss-abstain. PASSED**

8.2.2. Discussion and possible action on possible Unauthorized Water Service Connection meter at 12994 Quartz Street. (Mardi)

Ms. Befort explained the property owner for 12994 E. Quartz called inquiring about the meter for the property. Ms. Befort can find no record of this property ever having a meter. There is no record of an application for this property. The only record she could find was a check for $300.00 dated 3/15/2016 with the address written in the memo which was deposited. There is no evidence of a deposit, application, or meter placement fee, just the $300.00 which is the amount for a disenfranchised fee. Ms. Befort went back to the 1st meter reading sheet from 1990 and worked forward and can find no record there was ever a meter read at that property. She checked with the County and they had no records of any building permits for this property. What people have told Ms. Befort is only good enough to give her

places to look for evidence that this was an Authorized meter. After not finding any documentation to support the property owners claim, Ms. Befort went to the MDWID policy where it states:

An Unauthorized Water Service Connection (herein so called) is any connection to Water District lines for which (1) the Water District has not approved an application for service and/or (2) for which no record of account exists in the Water District's records. A Parcel owner may dispute an Unauthorized Water Service Connection by providing proof of prior Authorized Water Service Connection or authorized hook-up.

It has been verified that there is a meter at this address, which Ms. Befort believes was installed by Mark Mills and Michael Booth, she can't explain why they did this or what evidence they used to support the installation of the meter. Ms. Befort then stated her opinion that according to our policy this is an unauthorized meter. **Member King motioned to remove the meter; Clerk Cocchiola seconded the motion. Chairman Mish-Aye, Member Jones-Aye, Member Burruss-Aye. Clerk Cocchiola-Aye, Member King-Aye. PASSED**

8.2.3. Discussion and possible action on duct cleaning at District Properties (Mardi)

Ms. Befort explained that when we had the heating system repaired, Prescott Valley Heating and Cooling recommended a duct cleaning and we had them come back for quotes on the rental and District office. They quoted us $899.00 per address. **Member Jones made the motion to obtain other quotes with a time limit of 30 days. Chairman Mish seconded the motion. Member King-Aye, Clerk Cocchiola-Aye, Member Burruss-Aye, Member Jones-Aye, Chairman Mish-Aye. PASSED**

8.2.4. Discussion and possible action on purchasing generators for well sites during power outages. (Mardi/Kevin/Frank)

Ms. Befort stated that when she took a tour with Member Jones, he recommended generators for the well sites. Ms. Befort spoke with Ed Popplewell about it, and he recommended a hard-wired generator for Poland and Lower Goodwin, with a portable generator to take to all the well sites. Mr. Popplewell quoted $30,000. Ms. Befort explained that she was looking into grant opportunities for this and possibly purchase one portable that we can use as needed, she was just wanting to bring it to the Boards attention. Item was tabled until the next Board meeting.

8.2.5. Discussion and possible action on updating policy Article VII Section 6.A. Applications for Service and Construction Specifications for Housing Developments and/or Multi-Family Residences. (Mardi)

Item was tabled for Ms. Henry to research.

8.2.6. Discussion and possible action on raising the deposit amount for 1", 1.5" and 2" meters (Mardi/Frank)

Ms. Befort stated with the new price increases it was forgotten that we should also raise the deposit amounts for larger size meters. Ms. Befort proposed we change the 1" meter deposit to $175.00, the 1.5" meter deposit to $250.00, and the 2" meter deposit to $375.00. **Member King made the motion to raise the larger sized meter deposits as stated. Clerk Cocchiola seconded the motion. Chairman Mish-Aye, Member Jones-Aye, Member Burruss-Aye. Clerk Cocchiola-Aye, Member King-Aye. PASSED**

8.2.7. Discussion and possible action on Frank Soto's Retirement (Mardi/Frank)
Ms. Befort presented Mr. Soto with a plaque and a small gift from the staff. Chairman Mish stated that he has never had a problem with Frank, he gets a little rambunctious sometimes, but that's alright. Clark King said see you later Frank, Member Burruss stated that we didn't know what we were doing when we first started, and you stepped up and made it perfectly clear and I will always appreciate you. Member Jones stated that he has seen Mr. Soto digging in trenches, he did the best that he could with the lack of staff and just enjoy it. Mr. Soto replied thank you, on to the next subject.

8.2.8. Discussion and possible action on hiring Frank Soto on an as needed basis to consult for the District regarding District matters (Mardi/Frank)
Mr. Soto stated that he would agree to consult for the District on an as needed basis for $ 35.00 per hour with a one hour minimum. **Member Jones made the motion to hire Mr. Soto on an as needed basis. Clerk Cocchiola seconded the motion. Member King-Aye, Member Burruss-Aye, Chairman Mish-Aye, Member Jones-Aye, Clerk Cocchiola-Aye. PASSED**

8.2.9. Discussion and possible action on managers position (Mardi)
Ms. Befort stated that with Mr. Soto leaving, it was discussed last year that she would move into the manager's position, but she would like direction from the Board. Chairman Mish asked Ms. Befort if she had obtained her grade 2 water certification. Ms. Befort stated that she failed the last one but there was a cancellation for Thursday March 3 at 9:00 am. Chairman Mish recommended that we postpone this until Ms. Befort gets her grade 2. Member King stated she doesn't like the idea of a gap in leadership. **Member King made the motion to promote Ms. Befort to manager at $20.00 per hour, with 2 weeks' vacation, and on probation for 6 months to obtain her grade 2 water certification. Member Jones seconded the motion. Clerk Cocchiola-Aye, Member Burruss-Aye, Chairman Mish-Aye. Member King-Aye, Member Jones-Aye. PASSED**

8.2.10. Discussion and possible action on hiring Tom Thurman as a project manager employee. (Mardi/Frank)
Mr. Soto stated that with his retirement, Ms. Befort needs help. Mr. Soto hired Mr. Thurman when Archie Andrews wasn't available at $15.00 per hour and was pleasantly surprised. Mr. Soto explained that Mr. Thurman has so much knowledge, has backhoe experience, a ton of construction experience and gets along with the staff. **Member King made the motion to hire Mr. Thurman as Project Manager at $20.00 per hour on an as needed and as available basis. Member Jones seconded the motion. Chairman Mish-Aye, Clerk Cocchiola-Aye, Member Burruss-Aye, Member King-Aye, Member Jones-Aye. PASSED**

8.2.11. Discussion and possible action on cancelling Frank Soto's credit card and applying for a Credit Card for another District staff or Board member. (Mardi/Frank)
Ms. Befort explained that we need to cancel Mr. Soto's credit card and get another one for either someone in the office or a Board Member. Chairman Mish stated he thinks we need to keep it in the office for fuel and supplies. **Clerk Cocchiola made the motion to have Angela Hufford obtain the credit card. Member Jones seconded the motion. Chairman Mish-Aye, Member King-Aye, Member Burruss-Aye, Clerk Cocchiola-Aye, Member Jones-Aye. PASSED**

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8.3. OLD BUSINESS POSSIBLE EXECUTIVE SESSION ITEMS 8.3.1.

8.3.1. Discussion and possible action concerning communications from Elizabeth Davison. (Mardi/Tosca)

Ms. Henry gave a brief update in open session regarding the continuous communication from Ms. Davison. Ms. Henry explained that Ms. Davison is still requesting a response to her request to meet with the Board. Ms. Henry stated that she thought the form was clear last time this was on the agenda and the Board decided not to proceed and no action was taken at that time. Chairman Mish confirmed with Ms. Henry that he would like just a response that this issue has been addressed and no further discussion or action at this time. Member King stated that she is not interested in seeing it on the agenda any further. Clerk Cocchiola stated that he also is tired of this being on the agenda and that she either gets a court order or an attorney.

Pursuant to Arizona Revised Statutes 38-431.03(A)(3) or (A)(4), the Board may vote to convene in executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body or for discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding communications from Elizabeth Davison. No action will be taken in executive session.

8.3.2. Discussion and possible action regarding the Lucas Well Litigation.

Pursuant to Arizona Revised Statutes 38-431.03(A)(3) or (A)(4), the Board may vote to convene in executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body or for discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation on the Lucas Well Litigation. No action will be taken in executive session.

Chairman Mish excused himself at 8:10pm. Ms. Henry advised Clerk Cocchiola that he was acting Chairman now and that we need to make a motion to enter executive session.

Member Jones made the motion to enter executive session. Member King seconded the motion. Clerk Cocchiola-Aye, Member Burruss-Aye, Member Jones-Aye, Member King-Aye. Executive Session started at 8:14pm.

Member Jones made the motion to end executive session at 8:55pm. Member King seconded the motion. Clerk Cocchiola-Aye, Member King-Aye, Member Jones-Aye, Member Burruss-Aye. Motion PASSED to end executive session at 8:55pm.

5. ADJOURNMENT

Member King made the motion to adjourn the board meeting at 8:56 p.m., Member Jones 2nds, Vote–Clerk Cocchiola–Aye, Member Burruss-Aye, Member King-Aye, Member Jones-Aye