Mayer Water District

Regular Board Meeting
Date: January 23, 2025 **Time:** 6:00 p.m.

1.0 MEETING OPENING

1.1The meeting was called to order at 6:00 p.m. by Chair, Kathy King.

Roll Call: Kathy King - Present, Keith Francen – Present via Teams, Kevin Jones –Present

Staff Present: Bob Hanus, Carrissa Anderson, and Susan Riley

1.2 Pledge of Allegiance

1.3 No comments from the Public

2.0 CONSENT AGENDA

Jones motioned to accept the consent agenda. King seconded the motion.

The motion passed: 3/0

3.0 ADMINISTRATIVE/STAFF REPORTS

3.1 COO Report –

King read Postema's report:

ARPA Grant: Project continues into February. Progress was made on installation of new lines and removal/clearing old, abandoned infrastructure.

WaterSmart Meter Grant Report is on its way to completion. Report will include pictures of project, benefit to Mayer DWID.

Closeout of the USDA-RD Professional Engineers (PER) grant agreement with Submittal for additional grant funding.

WIFA: Creating a list of system improvements including repairs, painting water tanks, upgrading infrastructure, adding SCADA system controls, for board discussion/approval.

3.2 Field Administrator Report –

Hanus gave an update on Lucas well. The well is up and operational but still needs some mechanical updates. Hanus reported that a blending plan is being implemented. With flushing of the wells starting this week and sampling being completed by end of January. Hanus reported December samples came back well below the acceptable levels.

3.3 Business Administrator Report –

Anderson reported on the continuing customer audit. Anderson reported rate codes have been updated and will be effective beginning on the February bills. Anderson is working on updating Vendor accounts with correct contact information. Office is working on cleaning up filing for Vendors and well sites.

4.0 NEW BUSINESS ACTION AND DISCUSSION ITEM

4.1 Discussion and possible action to appoint board positions including term periods, and/or extend the post opening.

King informed the Board that two interest forms were turned in. Marty McMains was present. King asked McMains which term he would prefer to which he responded, the two-year term. McMains was introduced to Board Members and Staff. Jones asked McMains why he was interested in being on the Board.McMains stated he was thankful to have an opportunity to help hi community as a Board

Approved by the Board on _____. Signed by _____.

Member as he has worked in construction for 27 years and would like to learn the other side of the table.

King moved to appoint Marty McMains to the two-year position on the Board of Directors effective immediately.

Jones seconded the motion.

Motion Passed 3/0

4.2 Administer Oath of Office to new Board Members

Anderson administered the Oath of Office for McMains.

4.3 Discussion and possible action on days and times of monthly meetings for 2025.

King moved to keep the meetings on the fourth Thursday of the month at 6p.m. until the fifth member is brought on.

Jones seconded the motion.

Motion Passed 4/0

4.4 Discussion and possible action on approved posting sites.

King sited the current approved posting sites as the website and the display case outside the office gate.

Jones moved to keep the approved posting sites as the website and display case outside the office gate.

McMains seconded the motion.

Motion passed 4/0

4.5 Discussion and possible action on Board organization.

King recommended Board organization not occur until the fifth member is added to the Board. Jones commented that it would be best. Will move to February's agenda

4.6 Discussion and possible action on office building septic system repairs/maintenance

Anderson explained that the septic has not been inspected in a few years and there have been issues with restrooms and water drainage. Anderson added that she would like to get maintenance for the building taking care of proactively. Anderson provided a quote from JT's Septic for inspection as well as tank pump quote, if needed. Anderson offered to provide other quotes but JT's has serviced the system in the past. King requested if there is work required that would exceed $1000, it be brought back to the board for approval

Jones moved that the septic be inspected by JT's Septic and if need be, serviced.

King seconded the motion.

Motion Passed 4/0

4.7 Discussion and possible action to schedule informational work session in February for the purpose of Open Meeting Law compliance, District Board procedures/organizational chart, Grant list and projects, Board Packet items, financial and budget updates/procedures. No action will be taken at the work session.

King asked the Board if they would be available on a Saturday in February for a couple of hours. King purposed February 8th, 10 a.m. until noon.

Approved by the Board on _____. Signed by _____.

Jones, McMains and King agreed. Francen tentatively agreed until he can check his schedule.

5.0 OLD BUSINESS ACTION AND DISCUSSION ITEM

5.1 Update on Lucas Well litigation. (*Executive session per A.R.S. §§ 38-431.03 (A)(1))

Michael Foy is not ready with an update at this time.

6.0 ADJOURNMENT

Jones moved to adjourn. King seconded.

The motion passed 4/0

Meeting adjourned at 6:35 p.m.

Approved by the Board on _____. Signed by _____.