Mayer Water District

Regular Board Meeting

Date: April 25, 2024 **Time:** 6:00 pm

The meeting was called to order at 6:01 pm by Kathy King.

Members present in person:

- Kathy King (Chair), Shasta Guthrie (Vice-Chair/Clerk), Jackie Burruss (via Zoom confirmed at 6:03 pm), Keith Francen, Kevin Jones (via phone)

Quorum

- Yes

1. MEETING OPENING

1.1. CALL TO ORDER

1.2. ROLL CALL OF MEMBERS

1.3. PLEDGE OF ALLEGIANCE

1.4. COMMENTS FROM THE PUBLIC

1.4.1. Beverly Drago expressed her desire to apply for a use change for the water line to her property.

1.4.2. Becky Young shared concerns about the process concerning the hire of the Business Administrator, regarding the hours and necessity of the position. Becky was also concerned about MDWID being compared to other water service programs without a true appreciation for both the similarities and differences in these systems.

2. CONSENT AGENDA

2.1. Approval of February 2024 financials

2.2. Approval of March 28, 2024, Regular Meeting Minutes

2.3. Approval of April 2, 2024, Special Session Meeting Minutes

Guthrie moved to accept the consent agenda items as presented. Francen seconded. Jones (via phone) abstained. King, Guthrie, Burruss (via Zoom), and Francen, voted "Aye". Motion carried.

3. ADMINISTRATION/STAFF REPORTS

3.1. Chairmans Report

3.1.1. King is continuing research on preparations for financial audit as required by the passing of HB2160.

3.1.2. King has made some discoveries concerning building maintenance items and will report back to the board as things develop.

3.2. Manager's Report

3.2.1. 3 water leaks and 2 pump replacements.

3.2.2. 344 meter-reader upgrades were completed between March 19 and April 18.

Approved by the Board on 5/10/2024. Signed by Guthrie

3.2.3. Working on sand filter project maintenance and upgrades.

3.2.4. Racetrack well bids: Project information is being updated with Mike Rice to provide updated information to potential contractors.

3.2.5. Chimney Wells: ADEQ has mentioned possible funding for testing and treatment.

3.2.6. 2 trainings this month: Beacon reading software, and financial tracking and trends.

3.3. Administrator's Report

3.3.1. Steven Alkire is evaluating the current MDWID resources, software, etc., and will continue to seek out ways to increase security, accountability, and efficiency while confirming compliance with appropriate guidelines.

3.3.2. Initial steps were taken to make the website more secure and additional improvements are underway to increase customer communication.

4. NEW BUSINESS ACTION AND DISCUSSION ITEMS

4.1. Discussion and possible action on contract for Bethany de Alva, CPA

4.1.1. Jones (via phone) moved to accept the presented contract to Bethany de Alva for her services as a CPA. Shasta Guthrie seconded the motion. King, Guthrie, Francen, and Jones (via phone) voted "Aye". Burruss was a non-vote. Motion carried.

4.2. Discussion and possible action on changing the May 2024 meeting date and time.

4.2.1. Discussion to move the May 2024 meeting to Friday, May 10, 2024, at 4:00 pm.

5. OLD BUSINESS ACTION AND DISCUSSION ITEMS

5.1. Discussion and possible action on the status of SMART Meter installations.

5.1.1. The Chair expressed the desire to inform the public about the meter reading upgrades that MDWID has been implementing. The chair also asked District Manager Befort, for a status update and estimated timeline for the project.

5.1.2. The project originally started in phases beginning in February 2024, and March 19, 2024. The final deadline for the project is August 2024. There are still approximately 260 water meter replacements left to complete.

5.1.3. Business Administrator Alkire, is to take additional steps to notify the public about the meter upgrades.

5.2. Discussion on FY 24/25 budget

5.2.1. Previous meetings itemized and went through the budget in detail.

5.3. Discussion and possible action on amendments to Rules and Regulations.

5.3.1. After months of discussion and work with the attorney, King briefly presented a summary of the proposed updates to the MDWID Rules and Regulations policy handbook.

5.3.2. Burruss moved to approve the Rules and Regulations amendments as presented by the attorney. Guthrie seconded the motion. Jones (via phone) abstained. King, Guthrie, Francen, and

Burruss (via Zoom) voted "Aye". Motion carried.

6. ADJOURNMENT

6.1. Francen moved to adjourn the meeting at 6:52 pm. King seconded the motion. King, Guthrie, Francen, Jones (via phone), and Burruss (via Zoom) voted "Aye". Motion carried.

Approved by the Board on 5/10/2024. Signed by _____